



FAQ - SCANIA PERSONNEL FOUNDATION 1996

FAQ

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SCANIA



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Below you can find questions and answers when applying for a scholarship from the Scania Personnel Foundation.

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How is the scholarship paid out?

The scholarship is paid out in the form of a requisition. This means the applicant does not receive cash, but a requisition that is used as payment in the store or to the supplier. The supplier then invoices the Foundation afterwards, and only one invoice per requisition is accepted. Individual expenses, for example via MXP or travel expense claims, are not allowed.

If you were granted a scholarship before 2025 and need more information on payment, see the document *Payment before 2025.*

Who can apply?

All employees at Scania CV AB, including wholly owned subsidiaries, TRATON AB, and TRATON Financial Services, including wholly owned subsidiaries in Sweden, are welcome to apply.

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Can I apply while on leave of absence?

No. Employees on leave of absence or study leave are not eligible to apply.

Can employees on parental leave apply?

Yes.

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How much can I apply for?

The scholarship can cover up to SEK 35,000 including VAT.

What can the scholarship be used for?

Applications may include various activities such as structured courses, conferences, seminars, training or study visits in areas such as technology, economics, administration, creative activities, health-promoting activities, languages or driving lessons.

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Who can benefit from the scholarship?

The scholarship is personal and cannot include family members or other individuals.

What can the scholarship not be used for?

- Activities included in the company's responsibility for competence development.
- Study visits longer than one week.
- Grants for studies or full-time studies longer than one semester.
- Activities connected to or of the nature of vacation.
- Applications covering equipment, e.g. computer, skis, bicycle.
- Swedish language courses (SFI).
- Activities already started or completed.

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Does my manager need to approve my application?

No, but if the activity requires you to take vacation or other leave, the timing of the activity must be agreed upon with your immediate manager.

How long is the scholarship valid?

The scholarship must be used within 2 years from the date the board decided on the grant. If it has not been used or reported within that time, the amount is returned to the Foundation.

If you will not be able to use the scholarship within this period, please inform personalstiftelsen@scania.com as soon as possible.

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Can I apply for a course during working hours?

Yes, but if the activity requires vacation or other leave, the timing must be agreed upon with your immediate manager. It is not associated with paid leave from the employer.

Can I receive support for accommodation?

Yes, accommodation costs such as hotel or rented housing can be included in the application. However, accommodation may not exceed 30% of the total application amount. The cost must be specified in the application and included in the budget.

All costs must be on the same invoice from the supplier. No additional funds beyond the granted amount will be paid.

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Can I be reimbursed for travel?

Yes, you can apply for reimbursement for travel related to the activity. Travel costs may not exceed 30% of the total application amount. At least 70% must be allocated to the activity itself. Travel and activity costs must be handled by the same supplier and invoiced on one invoice.

Can I add to my application afterwards?

No.

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Are overtime and unsocial hours included?

No. Since vacation or other leave is required if the activity takes place during scheduled working hours.

What happens if I leave Scania?

A granted scholarship is withdrawn if the person resigns or is dismissed for a reason other than lack of work, such as mismanagement. If they resign after completing the activity, they will not be liable to repay.

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Can I include travel costs if I extend my trip?

No. The scholarship only covers the activity itself and the time it takes place. It cannot be combined with, for example, an extended holiday.

Is the scholarship taxable?

Yes. The scholarship is a taxable benefit under the rules of the Swedish Tax Agency. This means the recipient will be taxed on the amount received, which can affect both the income tax return and total tax. It is the recipient's own responsibility to report this correctly.

Read more at the Swedish Tax Agency: [Skatteverket](#)

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Questions and contact information

If you have questions about your application or the payment of your scholarship, you can contact **PRI Pensions- och Stiftelsetjänst AB**. PRI is available by phone for employees during the entire application period, as well as one week before and one week after. By email you can reach them all year around.

 Phone: 031-778 30 70

 E-mail: stipendieansokan@pri.se

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